

# I. Service Implementation & configuration



We are happy to take over the setup and configuration for you - regardless of the size of the company.

We set up inspection tours, security events and individual workplace monitoring for you.

So you are online with your system in no time.

Of course, we also support you if you want to take over the control points from a previous system.

Inspection tour

We would be happy to set up all inspection tours for you. Simply fill out the designated Excel sheet.

You must fill the Excel sheet with the following information:

Location (access data)	Territory Objekt	Customer	Sort Key Customer	Name Patrol Tour	Sort Key Patrol Tour	Brief Description Patrol Tour	Name Control Point	Sort Key Control Point	Instructions (Description Task)	Scan	Scan-ID
test.security	Territory	Company A	100	Patrol tour company A	100	Patrol tour customer A	L1 - Office	100	Please check that all windows are closed and the lights are off.	NFC	1
test.security	Territory	Company A	100	Patrol tour company A	100	Patrol tour customer A	L0 - Alarm system	95	Please check whether all windows are closed and the lights are switched off.  Then please arm the alarm system.  Please lock the front door.	NFC	1
test.security	Territory	Company B	95	Patrol tour company B	95	Patrol tour customer B	Workshop	100	Please check that the workshop is locked and all lights are off.	NFC	1
test.security	Territory	Company B	95	Patrol tour company B	95	Patrol tour customer B	Gate	95	Please close the yard gate.	NFC	1
test.kunde1	Object			Patrol tour 1	100	Patrol tour morning	Administration Building	100	Please open all offices.	NFC	1
test.kunde1	Object			Patrol tour 2	95	Patrol tour evening	Outdoor area	95	Please close all offices.	NFC	1
test.kunde2	Object			Patrol tour 1	100	Patrol tour noon	Outdoor area	100	Please check that the fence is undamaged and there is no rubbish lying around.	NFC	1
test.kunde2	Object			Patrol tour 2	95	Patrol tour	Gate	95	Please lock the yard gate.	NFC	1

The location (access data) will be coordinated in advance.

The sort key specifies the sort. The sorting is descending numerically.

In the field "Scan" according to the method how you want to set up the control point, NFC / Barcode / QR.

The scan ID is the number of the NFC tag, the number of the QR code or barcode. If a control tour is created, a dummy number can be created and the control point can then be read in. Of course, you can enter the tag ID, QR code or barcode right here.

If you would like to make documents available at the checkpoints, please coordinate the procedure with us directly.

## Security events

EVALARM Security is delivered with preconfigured events as standard. You can of course adapt these to your needs at any time.

Here, too, we are happy to take over the configuration or adaptation.

The setup is very simple. You determine the events relevant to you. The following events are preconfigured in the standard:

- Fire
- Theft

- Burglary
- Property damage
- First aid
- Bomb threat
- Miscellaneous

You can use the additional information to store important questions about an event.

The following questions are stored in the standard, which can be adapted to your needs.

Questions	default answers
What happened?	
Where exactly did it happen?	
Is anyone hurt?	no; yes, more information
Did you complete all tasks?	yes; no
What else have you done?	